

# House rules

Harmonious communal life in an apartment building presents particular challenges. For it to work, a degree of tolerance of reasonable disturbances is required, as is consideration for neighbours' needs for quiet and orderliness. This balance is governed by our HOUSE RULES. They form part of your tenancy agreement and set out binding rights and obligations for everyone living in the building.

## 1. SUPPORT FOR THE CARETAKER

The caretakers' tasks include ensuring that the house rules are observed. Their instructions must be followed.

## 2. NO OBJECTS OUTSIDE YOUR APARTMENT

You may place or hang objects only in your apartment or the storage room rented with it. In particular, it is prohibited to hang pictures or to place shoes, shoe cabinets, umbrella stands, plant pots or similar items in stairwells.

## 3. AVOID NOISE

By all means enjoy watching television in the evening or listening to your hi-fi, but please do so at normal room volume. Nor should your neighbours be disturbed by noise outdoors. Quiet periods are Monday to Saturday from 10 pm to 7 am (night-time quiet period) and all day on Sundays and statutory holidays.

## 4. HEATING, VENTILATION AND CLEANING OF FLATS

Please heat your flat adequately and ventilate and clean it regularly. Mould constitutes a health hazard. Our information brochure explains how you can prevent it from forming.

## 5. CLEANLINESS

Any soiling caused by deliveries or the transporting of items within the building or elsewhere on the property must be cleaned immediately by the causer or by the recipient of the delivery.

The shaking of dust out of carpets, blankets, dust cloths or other items in hallways or from balconies or windows is prohibited.

## 6. WASTE DISPOSAL

Waste is to be disposed of only in the waste bins provided for the purpose. Hygiene items (such as nappies and sanitary towels) and waste (including oil or grease waste, cat litter, waste food) must not be disposed of in the toilets or wash basins. Larger items of waste must first be broken up. Please ensure that no waste or refuse of any kind is deposited in the building, in entrance areas or on paths, or in the waste bin area.

### RECYCLABLE MATERIALS

Recyclable materials such as glass, paper, plastics, metal, etc. must be disposed of in accordance with the applicable regulations and use of the relevant facilities. Where provided, special bins for recyclable materials may be used only for the materials for which they were intended.

### BULKY REFUSE

Tenants are responsible themselves for organizing the disposal of their bulky refuse. Bulky refuse is to be stored in tenants' own rooms until the day of collection.

## 7. BARBECUING ON BALCONIES

Barbecuing is permitted only on the balcony and only with an electric barbecue grill.

## 8. CELLARS AND LOFT AREAS

Rubbish, easily flammable substances and substances presenting a fire risk may not be stored in loft areas or cellar rooms. Electrical appliances and batteries must not be left unattended during operation or charging.

Damp and the ingress of water must be anticipated in loft areas and cellar rooms. Items should be stored on shelves, and covered. The protective

grates on cellar windows are to be kept closed at all times in order to prevent animals from gaining access.

## 9. LIFTS

Small children may not use lifts unless accompanied by an adult. Furniture and other large or heavy items may not be transported in lifts without our permission. Measures must be taken in such cases to prevent damage to the lift.

## 10. PETS

Dogs and cats must be kept away from green areas and children's playgrounds on the property. Please remove your pets' droppings.

## 11. PLAYGROUNDS

Playgrounds may be used by the children from 8 am until 9 pm. Children use the playground equipment at their own risk.

## 12. PARKING OF VEHICLES

Vehicles and mopeds may not be parked on paths or entrance areas or in green areas. The carrying out of maintenance or repair work on vehicles on the site is prohibited. Vehicle keepers are responsible for ensuring that the statutory and fire insurance regulations are observed.

